TEAM OF THE QUARTER

Photo: Heather Mulks, Allen Phelps, Tim Manheim, Catherine Carlson, Jim Bovard, Kevin Maine, Bob Wilson, Heather LaCombe and KyuJung Whang
Absent: Jason O’Brien and Rich Eadie

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The Emergency Light Crew has been extremely successful finding ways to maximize productivity and consistently improve efficiency. Notably, the team has performed significant additional work than what its members were originally allocated. This team came together to correct one compliance issue that quickly evolved into a more complex endeavor. Initially, the team was given the task of performing monthly fire extinguisher inspections. Previously this task was performed manually by signing a paper tag on 10,000 extinguishers and it had never been done on a monthly basis. Another challenge was the lack of a central repository for documentation to track the completion of these inspections. Utilizing an existing software program and ios-devices, the team began electronic tracking of inspections. This allowed them to scan the fire extinguisher bar code, store the inspection results electronically, and provide electronic instead of manual reports. The result was a large time savings enabling the team to also perform monthly inspections of emergency lights in the Endowed and Contract Colleges zones, and eventually the SCL Zone.

Additionally, the team leader worked to implement a key management system that significantly reduced the amount of time required to sign out keys. The team leader also worked with the inspection personnel to continue streamlining the process, including the addition of menus for failure reporting and identifying items removed or updated in inventory.

Scheduling was coordinated across campus for building access to identify circuits for over 7,000 e lights and floor plan documentation of EM lights and extinguishers were provided in MicroStation format, enabling effective testing both on an annual and monthly basis.

Although this team now reports to different managers, these individuals still require a close working relationship to ensure the program’s success.

This team has consistently demonstrated excellence in their work, and integrity in their desire to ensure that all EM lights and extinguishers are able to function as required.

Congratulations Allen, Catherine, Heather, Kevin, Tim, Jason, Bob, Jim and Rich!
Nominated by Heather Mulks.